Friday, March 28th- Class A
Saturday, March 29th - Classes AA & AAA
Illinois Wesleyan University
Hosted by Bloomington and Clinton High Schools

MISSION STATEMENT

To produce a premier indoor championship meet for athletes and coaches that will help promote collegiate recruiting and future participation of Illinois High School athletes.

ALL NFHS and IHSA Rules will be enforced.

MEET CONTACT

Randy Anderson- Marketing Director	Phone: (309) 838-4125	Email: randy@anderson-ford.com
Roland Brent- Competition Director	Phone: (309) 287-3413	Email: illpreptf@gmail.com
Dan Andrews – Technical Director	Phone: (217) 731-4670	Email: dan@illinoistoptimes.com

FACILITY

The track at Illinois Wesleyan University has a Mondo surface and 6-lanes. Only ¼" or smaller pyramid spikes are allowed. No radios, glass containers, or alcoholic beverages are allowed in the facility. Smoking is not permitted in the stadium. Athletes are not permitted to use electronic devices in the area of competition which may pose a safety risk (use of headphones or ear buds).

ADMISSION

$10 Adults; $6 student - Seating will be on a first come first serve basis.

> ***SPECTATOR SEATING -*** *Spectators will not be allowed in the competition area. Anyone on the floor without a pass or athlete bib number will be removed. Only competing athletes and coaches with the proper credentials will be allowed on the infield.*

ENTRY FEES

- If you have 1-3 athletes (excluding relays), entry fee is $60.00
- If you have 4 or more athletes (including 1 or more relay), entry fee is $70.00
- Day of meet payment for any team or athlete will be $125.00. This increase is to discourage day of meet payments and to allow registration to be efficient and timely.

LODGING INFORMATION

Host Hotel- The host hotel for this year's indoor classic is the Doubletree Hotel at 10 Brickyard Dr., about 8 minutes from IWU (309-664-6446).

http://doubletree3.hilton.com/en/hotels/illinois/doubletree-by-hilton-hotel-bloomington-BMIDTDT/index.html We have secured a rate of $89.00. When contacting the Doubletree Hotel mention the Illinois Top Times to receive the discounted rate.

REFRESHMENTS & VENDORS

A Full Service Concession Stand will be provided. First to the Finish will be an onsite vendor.

MEET DAY INFORMATION

- **Packet Pickup:** Packet pickup will be done at the Shirk Center of Illinois Wesleyan University on Friday from 1:30 PM. There will be a Saturday Packet Pickup starting at 7:30 AM. Saturday packets may be picked up on Friday.
- **Shirk Center Practice Times:** Doors will open at 1:30 PM on Friday. Doors open at 7:30 AM on Saturday.
- **Team entry on Competition day:** Teams shall enter through the main gate. Athletes will need their number to enter, and Coaches will need their credentials to enter. **Absolutely do not use side entrances to exit/enter the gymnasium.**

Coaches will be issued the following floor passes to enter the meet:

- Coaches with 1-3 athletes entered will receive one floor pass.
- Coaches with 4-11 athletes entered will receive two floor passes
- Coaches with 12 or more athletes entered will receive three floor passes
- ***Additional floor passes may be purchased for $10.00. No receipts will be issued.***

Team camps will be set up in the **EAST** gymnasium, and athletes can warm up in the WEST gymnasium. Both gymnasiums are right off of the track. **ABSOULTELY NO SPIKES SHOULD BE WORN IN EITHER GYMNASIUM AT ANY TIME. MAKE SURE YOU TELL ALL YOUR ATHLETES THIS; WE CAN NOT DO ANY DAMAGE TO THE FACILITY.**

Athletic Trainer: Illinois Wesleyans' athletic trainer will be on site. You must bring your own medical supplies such as athletic tape or ankle wraps.

ATHLETE CHECK-IN/WARM UP- Located in the West Gym

- Running events must check in at the clerks table. Field events should check in at their designated area.
- Athletes should pick up their hip numbers and report for their event in the check in area.
- Athletes in running events will be escorted to the track just prior to competing.
- LJ/TJ/HJ/SP athletes should check in 30 minutes prior to the start of their event. This same 30 minutes will be used for warm ups.
- PV athletes can check in 30 minutes prior to the start of their event.
- All athletes must leave the track upon completion of their event.

CHECK-IN REQUIREMENTS

A packet will be provided for each coach consisting of team roster and events entered. A team representative will be responsible for picking up the packets. Packets can be picked up at the entrance.

WEIGH-IN REQUIREMENTS

Implement and athlete weigh in and pole vault inspection will be in the West Gym prior to the start of competition.

Event	1A Boys	1A Girls	2A Boys	2A Girls	3A Boys	3A Girls
Pole Vault	1:30 pm	3:30 pm	7:30 am	7:30 am	12:30 pm	2:30 pm
Shot Put	1:30 pm	3:30 pm	9:30 am	9:30 am	2:30 pm	12:30 pm

AWARDS
In individual events and relay events, medals will be presented for participants who finish 1st-8th place.

EQUIPMENT
Starting blocks will be provided, and a meet shot will be provided, if needed.

ENTRY INFORMATION

EVENT	TOTAL COMPETITORS	HEATS
60m Dash	24	4 Heats of 6
60m Hurdles	24	4 Heats of 6
200m Dash	12	3 Heats of 4
400m Dash	12	3 Heats of 4
800m Run	12	1 Heat
1600m Run	15	1 Heat
3200m Run	15	1 Heat
4 x 200	12	3 Heats of 4
4 x 400	12	2 Heats of 6
4 x 800	12	1 Heat
Shot Put	12	1 Flight
Long Jump	12	1 Flight; 6 Jumps No Finals
Triple Jump	12	1 Flight; 6 Jumps No Finals
Pole Vault	12	1 Flight
High Jump	12	1 Flight

A. Qualification

There will not be a provisional or an automatic qualifier. We are taking the top performers in each field based off our field size. For example: In the 60M Dash and 60M Hurdles we are taking the top 24 athletes on the leader board whose coaches have verified and paid for meet entry. These will be posted each week on our leader board on the Illinois Top Times website. The field size is pre-determined and is listed in the event table above.

- Only FAT Times achieved from January 1, 2014 – Monday, March 24, 2014 will be accepted for qualifying mark.
- Performances from AAU/USATF certified meets during that timeframe will be accepted.

B. Registration Process

Registration is going to be through Direct Athletics. There are two ways to get your team's results on the Top Times Leaderboards.

1) For meets that use DirectAthletics for online entries, results flow automatically to the leaderboards when the meet host uploads results to DirectAthletics.com. Coaches do not need to do anything to add these results to leaderboards and should not submit results themselves for DirectAthletics meets.

2) For meets that do not use DirectAthletics.com for entries, coaches must manually submit performances via DirectAthletics.com. To submit performances manually: Login to your coach account at DirectAthletics.com.

Click the "IL Top Times" tab. Click "Submit New Performances" and follow instructions. *Note: Manually submitted performances will not appear on IL Top Times until approved by Top Times staff.*

How to Access Your Team's DirectAthletics.com Account:
If you already have a DirectAthletics account for your team, you should login at www.directathletics.com and use your existing account. You will use the same account and roster you use to submit meet entries via DA.

If you know you have an account but have forgotten your username/password, you can click the "Login Trouble" link next to the login box.

If you are new to DirectAthletics, go to www.directathletics.com and click "Sign Up". Even if your school has used DirectAthletics in the past, use the Sign Up page to create a new account if the previous account holder has left.

Setting Up Your Roster and Submitting Results:

STEP 1—Set Up Rosters Online
Before you can add performances to the Performance List, you must make sure that your online roster is complete and up-to-date. If you have used DA before, your roster may already be partially or fully set up online. However it is necessary to confirm this before proceeding.

1. Login to your account at www.directathletics.com.
2. Click the TEAM tab. You will see a list of athletes that are already on your roster. Please review the roster for missing athletes, misspelled names, or missing school years. NOTE: Your roster is for a single gender—boys OR girls, not both. To switch to the other gender, you can select the other team (gender) from the Team dropdown on the blue navigation bar to the right of "Track & Field"

3. To delete or edit athletes, check the box to the left of each athlete(s) and then click the red "Delete Selected" link or the dark blue "Edit Selected" link respectively.
4. To add athletes, click the green "Add Athletes" link.
5. Repeat separately for the other gender as needed. Before proceeding, all competing athletes should be listed on your roster with the correct school year.

STEP 2—Adding New Performances
It is the responsibility of each school to manually add top times/marks that are not already added by a meet director via a meet results upload.
1. Click the "Illinois Top Times" tab. Click the "Add New Performances" link on the left. Select the event type (track, field, relay) and click Submit.
2. Fill out the form with the athlete, event, time/mark, date of performance, and meet name. When you are satisfied with the form, click "Submit".

3. Your performances will be submitted for review to an Illinois Top Times administrator. Until they are reviewed, the performances will appear as "Pending" within your account and will NOT appear on the Top Times list. When an administrator approves your submissions you will receive an email and see the performances on the public performance list

4. You can repeat steps 1-2 to add additional performances at any time.

5. Do not add performances for meets that used Direct Athletics for online entries. The meet host should upload results directly from meet management software (MeetPro, Hy-Tek, etc.) to Direct Athletics.

C. Meet Declaration Process

Starting on March 8th at 8pm, you will be able to declare your entries for the IL Top Times meet via your Direct Athletics account.

- You MUST declare your athletes and relays that you wish to compete at the IL Top Times meet. Athletes/relays that are not declared will be SCRATCHED and not considered for the meet.
- You may declare only verifiable times/marks on the Illinois Top Times performance list.
- ***Declaring entries is not a guarantee of acceptance into the meet.*** We will select the top 12 declared entries in each event, unless noted. We will select the top 15 declared entries in 1600M and 3200M runs, and the top 24 declared entries in the 60m Dash and 60m Hurdles. **This list will be posted by March 25th at 5pm.**
- If you do not see your athlete's top performance when declaring, you must first add it to the IL Top Times performance list and then return to the meet declaration/entry page. (See other instructions on how to add performances to the list)
- You may update your declarations as often as you wish until the entry deadline of March 24th at 10pm**.** After this deadline your declarations are FINAL.
- Please print and email yourself entry confirmation--this is your official receipt

1) Log in to your coach account at www.directathletics.com
2) Under Upcoming Meets, you will see the Illinois Top Times meet listed with a green "Register" link next to it. Click "Register".
3) Select an athlete/relay you wish to declare. The system will present the top time/mark for each event, based on the IL Top Times performance list. Check off the events you are declaring and click Update. Your declarations will be listed on the right side.
4) Repeat for all athletes/relays.
5) Repeat for other gender as needed

D. Illinois Top Times Championship Meet Entry Verification

The athletes who qualify for each event will be posted on our website on Tuesday, March 25th at 5pm. Those postings are final. New for 2014: Illinois Top Times Uses Direct Athletics, and only results submitted to DirectAthletics.com appear on Top Times Leaderboards

E. Payment Process

All teams will be required to pay for athletes to participate in the meet. Once again we are offering payment through PayPal. PayPal is PCI DSS compliant for credit card processing. We are trying to discourage payment on the day of the meet to keep registration efficient and timely. Payment on the day of the meet will result in an increase in the fee to $125. From the time you are able to declare

athletes until 5pm on March 27th, 2014, you will be able to pay online. If you are confident that your athlete will qualify, we encourage you to pay early. If you are unsure about qualification, you can pay upon posting of the verifications on March 25th. Because our window is so small, we have made it possible to pay using a school credit card or a personal credit card and get a receipt for reimbursement. **Please pay using PayPal, if at all possible.** If you are unable to pay online you must contact Randy Anderson of Illinois Top Times at randy@anderson-ford.com or at 309-838-4125 to arrange payment before the meet. Checks must be received by March 27th, 2014 at 5pm. Checks can be sent to Illinois Top Times, c/o Randy Anderson, P.O. Box 638, Clinton, IL 61727. If we don't receive payment by March 27th at 5pm, you must pay on site, and the late fee will apply. Illinois Top Times reserves the right to refuse alternative payment methods if insufficient cause is shown to require such a payment.

The payment site will be located at https://pay.illinoistoptimes.com, and this site will go live on March 8th, the day before you can start declaring athletes. You will be given a field to choose your school, and you must choose a school so that we know which school has paid when you submit payment. Options will be available so a school can choose to make one payment for both boys and girls teams together or separately. Coaches must not assume that the coach or AD paid for both teams. We will keep a running track record of teams who have paid posted on the payment website so coaches know if their team's participation has been paid for or not. If there are any questions or problems using PayPal, please contact Dan Andrews of Illinois Top Times at sprenten@gmail.com or at 217-731-4670.

As always, we recommend you keep a copy of your receipt and bring it to the meet with you as proof of payment verification. We are trying to streamline this process and appreciate your efforts to be proactive by making sure your athletes are confirmed and the payment is made by the deadline. After the 27th, we will be working onsite and will be very difficult to reach.

FIELD EVENT STARTING HEIGHTS
THIS IS ONLY AN EXAMPLE
High Jump

CLASS	BOYS	GIRLS
A	5’9”	4’8”
AA	5’10”	4’10”
AAA	5’11”	5’0”

Pole Vault

CLASS	BOYS	GIRLS
A	11’6”	8’0”
AA	12’0”	8’6”
AAA	12’6”	9’0”

Starting heights will not be declared to the field until March24th after our field is set.

SCHEDULE OF EVENTS

Friday, March 28th, 2014 Evening Session		Saturday, March 29th, 2014 Morning Session		Saturday, March 29th, 2014 Afternoon Session	
1:00pm - **Class A** Athletes can enter the Shirk Center		7:30am **Class AA** Athletes can enter the Shirk Center		12:30pm **Class AAA** Athletes can enter the Shirk Center	
2:00pm	Weigh In (W. Gym)	8:00am	Weigh In (W. Gym)	1:00pm	Weigh In (W. Gym)
3:00pm	National Anthem	9:00am	National Anthem	2:00pm	AAAG LONG JUMP
3:05pm	AG LONG JUMP	9:05am	AAG LONG JUMP	2:00pm	AAAB LONG JUMP
3:05pm	AB LONG JUMP	9:05am	AAB LONG JUMP	2:00pm	AAAB POLE VAULT
3:05pm	AB POLE VAULT	9:05am	AAB POLE VAULT	2:00pm	AAAG SHOT PUT
3:05pm	AG SHOT PUT	9:05am	AAG SHOT PUT	2:00pm	AAAB HIGH JUMP
3:05pm	AB HIGH JUMP	9:05am	AAB HIGH JUMP	4:00pm	AAAB TRIPLE JUMP
5:00pm	AB TRIPLE JUMP	11:00am	AAB TRIPLE JUMP	4:00pm	AAAG TRIPLE JUMP
5:00pm	AG TRIPLE JUMP	11:00am	AAG TRIPLE JUMP	4:00pm	AAAG POLE VAULT
5:00pm	AG POLE VAULT	11:00am	AAG POLE VAULT	4:00pm	AAAB SHOT PUT
5:00pm	AB SHOT PUT	11:00am	AAB SHOT PUT	4:00pm	AAAG HIGH JUMP
5:00pm	AG HIGH JUMP	11:00am	AAG HIGH JUMP	3:30pm	3200m Run-BOYS
4:15pm	3200m Run-BOYS	10:00am	3200m Run-BOYS	3:45pm	3200m Run-GIRLS
4:30pm	3200m Run-GIRLS	10:15am	3200m Run-GIRLS	4:00pm	PRELIMS-60m HH
5:00pm	PRELIMS- 60mHH	10:40am	PRELIMS-60m HH	4:20pm	PRELIMS-60m Dash
5:20pm	PRELIMS- 60m Dash	11:00am	PRELIMS- 60m Dash	4:35pm	4 x 800 RELAY
5:40pm	4 x 800 RELAY	11:15am	4 x 800 RELAY	5:05pm	FINALS – 60m HH
6:20pm	FINALS -60m HH	11:45pm	FINALS - 60m HH	5:15pm	FINALS-60m Dash
6:30pm	FINALS- 60m Dash	11:55pm	FINALS- 60m Dash	5:20pm	800m Run
6:35pm	800m Run	12:05pm	800m Run	5:30pm	4 x 200 RELAY
6:40pm	4 x 200 RELAY	12:20pm	4 x 200 RELAY	6:55pm	400m Dash
7:05pm	400m Dash	12:45pm	400m Dash	6:10pm	1600m Run
7:20pm	1600m Run	1:00pm	1600m Run	6:25pm	200m Dash
7:35pm	200m Dash	1:20pm	200m Dash	6:50pm	4 x 400 RELAY
8:00pm	4 x 400 RELAY	1:45pm	4 x 400 RELAY		